Chapter 306

ASSISTIVE TECHNOLOGY SERVICES

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March 2022

Section I. Definitions

A. “Assistive Technology” – A term for creative tools or strategies that allow an individual to work, live, and play more independently and successfully.

B.

Section II. General Policy

A. Assistive technology services may be provided for a person at any stage in the process after determination of eligibility for VR services including as part of plan development (including worksite assessment); as a service in an IPE to reach a vocational goal; or as a post-employment service. Clients not eligible for VR services may access the Assistive Technology Program and its service separately. VATP’s policies and procedures would govern this interaction.

B. Service will consist of at least one person-to-person consultation between the AT Consultant and the consumer.

C. After the consultation where the client’s goals and challenges are discussed and explored, the AT Consultant will research potential AT solutions and will produce a written report for the consumer and the VC/TC. The report will generally contain multiple proposed AT devices and strategies that could be beneficial to the client with costs and vendors to procure the items.

Section III. Spending and Related Guidelines

A. <VR to complete>

B.

C.

Section IV. Procedures

A. The Counselor will, in the course of understanding the client’s goals and challenges, determine if the client could benefit from assistive technology and their overall readiness for AT. They may consult with the AT Consultant if they are unsure if the client is ready or for other clarifications regarding AT Services.

B. An AT referral service will be added to the client’s case record in Aware and the VATP documented referral process will be followed.

B. The AT Consultant will reach out to the client and schedule a meeting with the client to discuss challenges, career goals, and any other helpful information regarding the client’s disability. VC/TC attendance at the meeting is not required but is strongly recommended. If more information is needed, a follow-up meeting may be scheduled.

D. The AT Consultant will use the information provided from the consultation meeting to research potential AT solutions for the client. The AT Consultant will then compose a written report outlining the proposed AT solutions including possible sources for purchase as well as cost information. This report will be uploaded to the case management system and the VC/TC will be notified.

E. The VC/TC will present the report to the client and will facilitate the purchase of any AT for the client with the district office admin staff.

F. At some point after the AT has been procured for the client, but not greater than six months later, the VC/TC should connect with the client and AT Consultant to ensure that the AT is performing as expected or determine if adjustments should be made.