

Agenda

SRC STEERING COMMITTEE

Thursday, January 7, 2021

2:00 PM – 3:30 PM

Zoom (email kate.larose@vermont.gov for meeting access)

- | | |
|--------------------------|--|
| 2:00 PM - 2:03 PM | Introductions (Sarah Launderville, Chair) |
| 2:03 PM - 2:05 PM | Approval of Agenda (Sarah Launderville) |
| 2:05 PM – 2:08 PM | Open for Public Comment |
| 2:08 PM – 2:10 PM | Introducing New VR Liaison (James Smith) |
| 2:10 PM – 2:12 PM | Approval of Minutes (Sarah Launderville)
Minutes from November 5, 2020 |
| 2:12 PM – 2:35 PM | Membership (Group) |
| 2:35 PM - 3:00 PM | Cultural Competency Training (Group) |
| 3:00 PM – 3:20 PM | Agenda Discussion for February 4, 2021 Full SRC Meeting (Group) <ol style="list-style-type: none">1) Introductions2) Approval of Agenda3) Open for Public Comment4) Approval of Minutes – December 3, 2020 Full SRC5) Consent Agenda – Approved Committee Minutes & Coordinator’s Report6) Committee Chair Updates (5 minutes each with no written reports)7) Director’s Report8) VR Regional Managers’ Updates (Shaun Donahue and Hib Doe)9) Break10) Presentations: COVID Panel:<ul style="list-style-type: none">• VR Counselors11) Other Business12) Round Table13) Adjournment |
| 3:20 PM - 3:30 PM | Other Business (Sarah Launderville) |
| 3:30 PM | Adjournment (Sarah Launderville) |

SRC Member Appointment Process

Below is a general overview of the steps in the appointment and reappointment process for reference:

- 1) For new candidates: Phone call with SRC Coordinator
Agenda for the phone call includes the following:
 - Overview of the council
 - Time commitment, expectations, and benefits of being a member
 - Next steps and timeline of applying for membership
 - Answering any questions
- 2) Member or potential member submits re/application to SRC Coordinator
- 3) SRC Coordinator submits re/application to James for VR review
- 4) SRC Coordinator emails Steering Committee with candidate's resume. If no objection from SC members within seven days, notifies James that application can continue being processed.
- 5) James sends re/application to office of the DAIL Commissioner
- 6) Office of DAIL Commissioner sends re/application and memo to AHS Secretary
- 7) Office of the AHS Secretary sends re/application and memo to Office of the Governor
- 8) Governor signs re/appointment and sends to the Secretary of Civil and Military Affairs
- 9) The Secretary of Civil and Military Affairs signs BIR (Be It Remembered) document, and mails BIR to the newly appointed or reappointed member although with form that requires notarization

SRC Membership Snapshot

SRC Membership as of January 2021

Role	# of Members	Member Names
Members Who Disclosed Disability in Application	12	Blasius, Brunelle , Caputo, Edelson, Kehne, Launderville, Liss , Lucenti , Papademas, Sachs, Smith , Smith-Hammond
Business, Industry, Labor Representative	5	Caputo, Ingenthron, Kelley, Meirs, Wehman
Client Assistance Program Representative	1	Brunelle
Community Rehabilitation Program Service Provider	3	D'Ambrosio, Dubois, Hughes
Current or Former VR Applicant or Recipient	6	Blasius, Kehne, Liss , Papademas, Sachs, Smith-Hammond
Designated State Unit Director	1	Dalmasse
Disability Group Representative	1	Launderville
Parent Training and Information Center Representative	1	Frank
State Educational Agency	1	Kolbach
State Workforce Development Board	1	Lucenti
Statewide Independent Living Council Representative	1	Smith
VR Counselor	2	Carpentier, Gieselman

Total Members (including non-voting and SRC liaison)	25
Total Voting Members	20
Total Members with Disability	12
Percent of SRC who are PWD	60%

Pending Appointment

- Emily Ahtúnan, Sent to James 8/28/2020; James sent to Liz 9/9/2020
- Sarah Sterling, Sent to James 9/23/2020; James sent to Liz on 9/23/2020 and 10/7/2020
- Laura Siegel, Sent to Steering Committee 12/7/2020

Membership Terms

Last Name	First Name	Term	Initial Appointment Date	Term Expiration Date
Blasius	Courtney	Second	10/12/17	09/30/21
Brunelle	Sherrie	Second	06/12/16	09/30/22
Caputo	Nick	Second	11/21/17	09/30/23
Carpentier	Kristen	First	03/01/20	09/30/22
Dalmasse	Diane	Ex-officio	11/02/18	09/30/21
D'Ambrosio	Gina	First	01/01/20	09/30/22
Dubois	Danielle	First	01/01/20	09/30/22
Edelson	Asher	First	10/01/20	09/30/23
Frank	Martha	Third	07/21/15	09/30/22
Gieselman	Rocko	First	10/01/20	09/30/23
Hughes	Marlena	Second	11/21/17	09/30/21
Ingenthron	Robin	Third	11/21/17	09/30/23
Kehne	Helena	First	03/01/20	09/30/22
Kelley	Cari	Second	04/15/18	09/30/23
Kolbach	Ana	First	01/01/20	09/30/22
Launderville	Sarah	Second	11/21/17	09/30/23
Liss	Sam	Third	09/12/16	09/30/22
Lucenti	Rose	Second	09/12/16	09/30/22
Meirs	Bill	First	11/21/18	09/30/21
Papademas	Calla	Second	10/12/17	09/30/21
Sachs	Cara	First	10/01/20	09/30/23
Smith	James			
Smith	Brian	Second	09/12/16	09/30/22
Smith-Hammond	Olivia	Second	07/21/15	09/30/21
Wehman	Patricia	First	01/01/20	09/30/22

Committee Membership

Steering Committee	6
Performance Review	9
Policy & Procedures	7
AOE	13

Membership Demographics

Geographic Representation

County	# of SRC Members	% of SRC Members
Addison	1	3.8%
Bennington	2	7.7%
Caledonia	0	0.0%
Chittenden	12	46.2%
Essex	0	0.0%
Franklin	0	0.0%
Grand Isle	1	3.8%
Lamoille	1	3.8%
Orange	4	15.4%
Orleans	1	3.8%
Rutland	1	3.8%
Washington	2	7.7%
Windham	0	0.0%
Windsor	0	0.0%

Age Distribution*

Category	# of SRC Members
Youth (up to age 24)	0
Age 25-65	19
66 and above	4

Gender*

Category	# of SRC Members
Female	15
Male	5
Non-Binary	1

Race/Ethnicity*

Category	# of SRC Members
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	16
Hispanic or Latino	2

**Data only available for some SRC members*