

Agenda

SRC STEERING COMMITTEE

Thursday, March 4, 2021

2:00 PM – 3:30 PM

Zoom (email kate.larose@vermont.gov for meeting access)

- | | |
|--------------------------|--|
| 2:00 PM - 2:03 PM | Introductions (Sarah Launderville, Chair) |
| 2:03 PM - 2:05 PM | Approval of Agenda (Sarah Launderville) |
| 2:05 PM – 2:08 PM | Open for Public Comment |
| 2:08 PM – 2:10 PM | Approval of Minutes (Sarah Launderville)
Minutes from January 7, 2021 |
| 2:10 PM – 2:15 PM | Membership/Succession Planning (Kate Larose) |
| 2:15 PM – 2:20 PM | Vote: 2022 Meeting Schedule (Kate Larose) |
| 2:20 PM - 3:00 PM | Supporting Member Engagement (Group) |
| 3:00 PM – 3:20 PM | Agenda Discussion for April 1, 2021 Full SRC Meeting (Group) <ol style="list-style-type: none">1) Introductions2) Approval of Agenda3) Open for Public Comment4) Approval of Minutes – December 3, 2020 Full SRC5) Consent Agenda – Approved Committee Minutes & Coordinator’s Report6) Committee Chair Updates (5 minutes each with no written reports)7) Director’s Report8) VR Regional Managers’ Updates (Will Pendlebury and Nancy Dwyer)9) Break10) Presentations: Kessler Grant or Other?11) Reallotment Update12) Other Business13) Round Table14) Adjournment |
| 3:20 PM - 3:30 PM | Other Business (Sarah Launderville) |
| 3:30 PM | Adjournment (Sarah Launderville) |

SRC Membership Snapshot

SRC Membership as of March 2021

Role	# of Members
Members Who Disclosed Disability in Application	13
Business, Industry, Labor Representative	6
Client Assistance Program Representative	1
Community Rehabilitation Program Service Provider	3
Current or Former VR Applicant or Recipient	7
Designated State Unit Director	1
Disability Group Representative	1
Parent Training and Information Center Representative	1
State Educational Agency	1
State Workforce Development Board	1
Statewide Independent Living Council Representative	1
VR Counselor	2

Total Members (including non-voting and SRC liaison)	28
Total Voting Members	22
Total Members with Disability	13
Percent of SRC who are PWD	59%

Pending Appointment

- Laura Siegel
- Lexia Stanley

Membership Terms

Last Name	First Name	Term	Initial Appointment Date	Term Expiration Date
Ahtúnan	Emily	First	02/24/21	09/30/23
Arnold	Amanda			
Blasius	Courtney	Second	10/12/17	09/30/21
Brunelle	Sherrie	Second	06/12/16	09/30/22
Caputo	Nick	Second	11/21/17	09/30/23
Carpentier	Kristen	First	03/01/20	09/30/22
Dalmasse	Diane	Ex-officio	11/02/18	09/30/21
D'Ambrosio	Gina	First	01/01/20	09/30/22
Dubois	Danielle	First	01/01/20	09/30/22
Edelson	Asher	First	10/01/20	09/30/23
Frank	Martha	Third	07/21/15	09/30/22
Gieselman	Rocko	First	10/01/20	09/30/23
Hughes	Marlena	Second	11/21/17	09/30/21
Ingenthron	Robin	Third	11/21/17	09/30/23
Kehne	Helena	First	03/01/20	09/30/22
Kelley	Cari	Second	04/15/18	09/30/23
Kolbach	Ana	First	01/01/20	09/30/22
Launderville	Sarah	Second	11/21/17	09/30/23
Liss	Sam	Third	09/12/16	09/30/22
Lucenti	Rose	Second	09/12/16	09/30/22
Meirs	Bill	First	11/21/18	09/30/21
Papademas	Calla	Second	10/12/17	09/30/21
Sachs	Cara	First	10/01/20	09/30/23
Smith	James			
Smith	Brian	Second	09/12/16	09/30/22
Smith-Hammond	Olivia	Second	07/21/15	09/30/21
Sterling	Sarah	First	02/24/21	09/30/23
Wehman	Patricia	First	01/01/20	09/30/22

Committee Membership

Steering Committee	5
Performance Review	9
Policy & Procedures	8
AOE	14

Membership Demographics

Geographic Representation

County	# of SRC Members	% of SRC Members
Addison	1	3.8%
Bennington	2	7.7%
Caledonia	0	0.0%
Chittenden	11	42.3%
Essex	0	0.0%
Franklin	1	3.8%
Grand Isle	1	3.8%
Lamoille	1	3.8%
Orange	4	15.4%
Orleans	1	3.8%
Rutland	1	3.8%
Washington	4	15.4%
Windham	0	0.0%
Windsor	0	0.0%

Age Distribution*

Category	# of SRC Members
Youth (up to age 24)	0
Age 25-65	21
66 and above	5

Gender*

Category	# of SRC Members
Female	15
Male	5
Non-Binary	1

Race/Ethnicity*

Category	# of SRC Members
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	17
Hispanic or Latino	2

*Data only available for some SRC members

2022 SRC DRAFT Meeting Schedule
***All meetings, unless otherwise indicated, are held on a Thursday.**
Dates & Times may be subject to change

Date: January 6, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Policy & Procedures Committee, 10:00 am - 12:00 pm
- AOE Committee, 12:15 pm - 1:45 pm
- Steering Committee, 2:00 pm - 3:30 pm

Date: February 3, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Performance Review Committee, 10:00 am - 12:00 pm
- LUNCH provided 12:00 pm - 12:30 pm
- Full SRC, 12:30 pm - 3:30 pm

Date: March 3, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Policy & Procedures Committee, 10:00 am - 12:00 pm
- AOE Committee, 12:15 pm - 1:45 pm
- Steering Committee, 2:00 pm - 3:30 pm

Date: April 7, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Performance Review Committee, 10:00 am - 12:00 pm
- LUNCH provided, 12:00 pm - 12:30 pm
- Full SRC, 12:30 pm - 3:30 pm

Date: May 5, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Policy & Procedures Committee, 10:00 am - 12:00 pm
- AOE Committee, 12:15 pm - 1:45 pm
- Steering Committee, 2:00 pm - 3:30 pm

Date: June 2, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Performance Review Committee, 10:00 am - 12:00 pm
- LUNCH provided, 12:00 pm - 12:30 pm
- Full SRC, 12:30 pm - 3:30 pm

Date: September 1, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Policy & Procedures Committee, 10:00 am - 12:00 pm
- AOE Committee, 12:15 pm - 1:45 pm
- Steering Committee, 2:00 pm - 3:30 pm

Date: October 6, 2022 & October 13, 2022

- **14th Annual Retreat** (PR Meeting preempted), Location: **tbd**, LUNCH provided, 9:30 am - 3:30 pm
- **Performance Review Committee**, Ad Hoc Meeting reserved for Thursday, October 14, 10am - 12 pm, **Ash**

Date: November 3, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Policy & Procedures Committee, 10:00 am - 12:00 pm
- AOE Committee, 12:15 pm - 1:45 pm
- Steering Committee, 2:00 pm - 3:30 pm

Date: December 1, 2022

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, **Ash**

- Performance Review Committee, 10:00 am - 12:00 pm
- LUNCH provided, 12:00 pm - 12:30 pm
- Full SRC, 12:30 pm - 3:30 pm

2022 SRC DRAFT Meeting Schedule
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SRC COMMITTEE STRUCTURE

Advocacy, Outreach, & Education Committee (AOE):

This committee plans and recommends to the full SRC activities to be undertaken in the name of the SRC that:

- Advocate for issues that affect the mission of the Division of Vocational Rehabilitation (DVR) and the people that DVR serves; and
- Educate the general public and specific audiences about vocational rehabilitation and VR issues.

Any activities proposed or planned by the committee will be subject to review and approval by the full SRC before they are implemented. (The Advocacy, Outreach & Education Committee meets in the afternoon of the first Thursday of January, March, May, September and November, immediately preceding the Steering Committee meeting.)

Performance Review Committee:

This committee monitors and analyzes how well the Division of Vocational Rehabilitation (DVR) is serving its customers. It gives input to the full SRC regarding the development of measures of performance (including the Needs Assessment survey and customer satisfaction and employer satisfaction surveys), reviews available statistical data and measures of performance, and makes recommendations to the full SRC regarding the content of the State Plan. (The Performance Review Committee meets in the morning of the first Thursday of February, April, June, and December.)

Policy & Procedures Committee:

This committee systematically reviews and comments on all of the policies and spending guidelines that guide Division of Vocational Rehabilitation (DVR) personnel in their work. It also periodically reviews the SRC bylaws. (The Policy & Procedures Committee meets in the morning of the first Thursday of January, March, May, September and November.)

Steering Committee:

The Steering Committee oversees the function of the SRC. The committee plans the Council's meetings and acts on its behalf between full Council meetings. (The Steering Committee consists of the SRC chair, SRC co-chair, the chairs of the SRC committees, the DVR Director, and the DVR liaison with the SRC; it meets in the afternoon of the first Thursday of January, March, May, September and November. Other members of the Council, though not members of the Steering Committee, are welcome to attend its meetings.)

For Directions to Waterbury VR go to: http://ddsd.vermont.gov/contact_us/directions

Questions?

Contact:

SRC Coordinator at kate.larose@vermont.gov or 802-760-0574

Approved: March 4, 2021