

SRC Executive Steering Committee. Thursday, January 3, 2019 from 2:00 pm until 3:30 pm. Waterbury State Complex, Room Cherry C, HC 2 South, 280 State Drive, Waterbury, VT 05671.
Meeting called by: Brian Smith, Vice-Chair, convened the meeting at 2:04 pm
Members Present: Sarah Launderville, SRC Chair (arrived at 2:20); Brian Smith, SRC Vice-Chair; Sherrie Brunelle, Policy & Procedures Committee Chair; Diane Dalmasse, Division of Vocational Rehabilitation Director (Ex-officio, non-voting); Marlena Hughes, Performance Review Committee Chair; Sam Liss, Advocacy, Outreach and Education Committee Chair
Members Absent:
SRC Liaison: James Smith, DVR Budget and Policy Manager
SRC Coordinator: Debra Kobus
Interpreters: n/a
Speakers/Presenters: n/a
Guests: n/a
1) Introductions (Brian Smith)
Discussion: Those in attendance went around the table and introduced themselves.
Conclusions: Thanks to everyone!
Action Items, Person Responsible, Deadline:
None.
2) Approval of Agenda (Brian Smith)
Discussion: Brian asked if there were any proposed changes or additions to the agenda.

There were none. Sherrie moved, and it was seconded to approve the agenda as proposed. Vote unanimous 4-0-0.
Conclusions: Motion passes and today's agenda accepted.
Action Items, Person Responsible, Deadline: None
3) Open for Public Comment
Discussion: There was no public comment.
Conclusions: n/a.
Action Items, Person Responsible, Deadline: None.
4) Approval of Minutes for November 1, 2018 (Brian Smith).
Discussion: Brian asked that the group review the November 1, 2018 minutes and asked if there were any proposed amendments. There were none. Sam moved to approve, and it was seconded. There was no further discussion. Vote 3-0-1. Marlena Hughes abstained as she was not at the last meeting.
Conclusions: November 1, 2018 minutes approved without amendment.
Action Items, Person Responsible, Deadline: Upload approved minutes to SRC website, Debra Kobus, 1/8/2019.
5) Miscellaneous (Group)
Discussion 1) VR Implementation Team – SRC Member Recruitment (Sherrie) Sherrie has agreed to be a member and has already participated in a work group to improve the orientation process. Thank you, Sherrie! 2) SRC Membership Requirements – VocRehab Legal Opinion (James) a) Majority of members w/disability Currently, 10 members have disclosed a disability and one member has disclosed that their children have disabilities. Of these individuals who have disclosed a disability, two are State employees. James will ask DAIL legal counsel for clarification of SRC membership rules to

make sure we are complying.

3) Status of Appointments/Reappointments Update (Debra)

Debra reported that Jason Maulucci returned to the Governor's Office and has, once again, been very helpful in getting all but two of SRC reappointments approved. The remaining two reappointments are Calla Papademas and Courtney Blasius. They will be presented for reappointment next time. Once pending appointments and reappointments have been approved, the Council will stand at 21 members (15 required plus 6 additional members) with all categories filled as required.

4) 2019 Possible Retreat Venue Update (Diane)

Diane reported that the Trapp Family Lodge was an excellent venue and recommends it as the 2019 Annual Retreat location. They charged \$100 for the Mozart Room. It was pricey to get lunch there so instead we went to a different venue. Trapp Family Lodge provided transportation by van to this venue. Debra will follow up with Nichole for specifics to reserve the date. Food was pre-ordered prior to event at a different venue.

Conclusions:

See above.

Action Items, Person Responsible, Deadline:

Follow up with Nichole Jolly on contact details for Trapp Family Lodge, Debra Kobus, 1/8/19.

Follow up with DAIL legal counsel and RSA on membership rules
James Smith
3/7/19

6) Discussion on the Agenda for the February 7, 2019 Full SRC (Group).

Standing agenda items and **new items:**

- 1) Introductions
- 2) Approval of Agenda
- 3) Open for Public Comment
- 4) Approval of Minutes
- 5) Consent Agenda
- 6) Committee Chair Updates: No written reports. Focus should not be on what has been done but what is ahead of the committee. Instead of a full report of what has been accomplished, chairs should use bullet points (P&P add request for new members – allot 30 minutes, AOE 15

minutes (DAD, Card Room Event, Transportation Format), PR (5 minutes), 3 committees only – Steering not needed. Total time 50 minutes.

- 7) Director’s Report
- 8) VR Regional Manager Update (~~Mark Ciociola~~ & Bill Sugarman) **Debra will follow up with Nichole on rescheduling regional managers as Mark just attended in December.**
- 9) Break
- 10) **Presentation: Proposed Gender Identity by Rocko Gieselman (before chair reports)**
- 11) **Presentation: Progressive Employment with David Mann of Mathematica (if possible, between 1:30-2:30) will Skype in. Schedule 45 minutes. James will reach out after Debra drafts out an agenda.**
- 12) Roundtable
- 13) Other Business
- 14) Adjournment

Add Order of Agenda – James (2 minutes) category 4

Conclusions:

See above.

Action Items, Person Responsible, Deadline:

Prepare draft agenda and present to chair and James for approval, Debra Kobus, 1/21/2019.

9) Other Business (Sarah Launderville)

Discussion:

Diane said Mark Schultz of Nebraska was nominated to be the RSA commissioner but with the changeover of the congress, he will have to go through the whole process again.

Disability Awareness Day at the Statehouse. There may not be any room available on February 27 for workshops and we will need to shift to the pavilion.

Conclusions:

See above.

Action Items, Person Responsible, Deadline:

None.

10) Adjournment (Sarah Launderville).
Discussion: Sarah asked if there was a motion to adjourn. Brian moved to adjourn, and it was seconded. Vote unanimous 5-0-0.
Conclusions: Adjourned at 3:12 pm.
Action Items, Person Responsible, Deadline:
Draft Minutes uploaded to SRC website, Debra Kobus, 1/8/2019.
Draft minutes emailed to Committee Members, Debra Kobus, 1/8/2019.
Minutes approved by Committee, 3/7/2019.
Approved minutes uploaded to SRC website, Debra Kobus, 3/12/2019.
PARKING LOT
Invite 2-3 VR Counselors to share successes/challenges and the story behind them, illustrate some of the challenges (i.e. criminal history, substance abuse, housing, etc.) as it would give us some understanding where additional advocacy could be created. From 10/10/18 PR
Presentation on the Social Security Ticket to Work Program and how VR benefits. From 10/10/18 PR
New member training.
We could have a couple of counselors come in the fall to let the SRC know how Career Pathways is going. From 6/7/18 Full SRC Meeting
Diane suggested that a future Full SRC Meeting Tara Howe should be invited to go over the new Transition Team Performance Measures in detail. From 6/7/18 Full SRC Meeting.
NEW MEMBERS web page that includes the glossary, power points, By Laws, etc. New website- project timeline is April 2019.
2018 SRC Annual Retreat Assessment. Much improved location. Everyone seemed to enjoy the day. Consider reserving the venue for next time. Wait until the next meeting to discuss further. The breakout rooms worked out well. Sam remarked that reading the annual report was dry and maybe there is a more interactive format that we can use next year for the chair reports. Otherwise, the format was good! Reporting out on what had the most impact would be a good alternative than reaching or summarizing chair reports. From 11/3/18 Steering.
Diane suggests a presentation on a district project lead meeting on what's

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working well enough to expand. April or June 2019. From 1/3/19 Steering.
A presentation on Creative Workforce Solutions (CWS) to the Full SRC. From 2/7/19 Full SRC.
Invite Tom Hamilton, SILC Executive Director, to a Full SRC to do a presentation on the interface between Independent Living and Employment From 2/7/19 Full SRC.