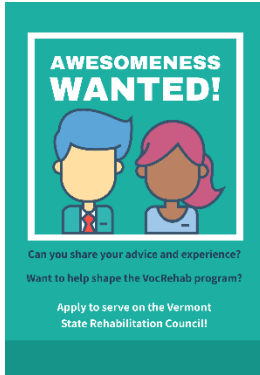


Coordinator's Report

June 4, 2020

Greetings SRC Members,

You know it's springtime in Vermont when you break out the air conditioner before you've even put your snow shovel away! I love gardening, and this year I started my vegetables indoors (an especially needed act of optimism for me during this pandemic). And I am realizing that my work tasks with the SRC these past two months parallels this nicely- my time has been spent planting seeds, providing support, and navigating needed changes along the way. Specifically:



Recruitment

- Working with the Steering Committee to finalize members recruitment materials. We will have different versions for different audiences. (The image to the left is an excerpt from the flyer that was provided to Business Account Managers helping us to identify labor and business members.)
- Reaching out and talking to prospective applicants.
- Creating an updated application form.

Member Support

- At the request of SRC members, created a membership directory
- Quarterly phone calls with SRC members to check in, ensure needs are being met, and to maintain open lines of communication.
- Sent reminders and assisted members in accessing travel and participation stipends.



Adapting to Change

- Helped navigate the SRC to Zoom meetings and electronic meeting packets.

On The Horizon

As you know, most SRC meetings will be paused in the summer and will start back up in the fall. During this time I will be focused on:

- Processing and tracking applications for appointment and reappointment
- Creating onboarding and training materials for SRC members

What questions do you have? Don't hesitate to call, email, or text if I can help in any way!

Best,

Kate Larose, SRC Coordinator

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