

**FINAL 2019 v3  
SRC Meeting Schedule**

**\*All meetings, unless otherwise indicated, are held on a Thursday.  
Dates & Times may be subject to change**

**Date: January 3, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Cherry C.

- 1) Policy & Procedures Committee, 10:00 am until 12:00 pm.
- 2) AOE Committee, 12:15 pm until 1:45 pm.
- 3) Steering Committee, 2:00 pm until 3:30 pm.

**Date: February 7, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Ash.

- 1) Performance Review Committee, 10:00 am until 12:00 pm.
- 2) LUNCH provided 12:00 pm until 12:30 pm.
- 3) Full SRC, 12:30 pm until 3:30 pm.

**Date: March 7, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Cherry C.

- 1) Policy & Procedures Committee, 10:00 am until 12:00 pm.
- 2) AOE Committee, 12:15 pm until 1:45 pm.
- 3) Steering Committee, 2:00 pm until 3:30 pm.

**Date: April 4, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Ash.

- 1) Performance Review Committee, 10:00 am until 12:00 pm.
- 2) LUNCH provided, 12:00 pm until 12:30 pm.
- 3) Full SRC, 12:30 pm until 3:30 pm.

**Date: May 2, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Cherry C.

- 1) Policy & Procedures Committee, 10:00 am until 2:00 pm.
- 2) AOE Committee, 12:15 pm until 1:45 pm.
- 3) Steering Committee, 2:00 pm until 3:30 pm.

**Date: June 6, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Ash.

- 1) Performance Review Committee, 10:00 am until 2:00 pm.
- 2) LUNCH provided, 12:00 pm until 12:30 pm.
- 3) Full SRC, 12:30 pm until 3:30 pm.

**Date: September 5, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Cherry C.

- 1) Policy & Procedures Committee, 10:00 am until 12:00 pm.
- 2) AOE Committee, 12:15 pm until 1:45 pm.
- 3) Steering Committee, 2:00 pm until 3:30 pm.

**Date: October 3, 2019.**

Location: Trapp Family Lodge, 700 Trapp Hill Rd, Stowe, VT 05672.

- 1) **12<sup>th</sup> Annual SRC Retreat**, LUNCH provided, 9:30 am until 3:30 pm.

**Date: November 7, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Cherry C.

- 1) Policy & Procedures Committee, 10:00 am until 12:00 pm.
- 2) AOE Committee, 12:15 pm until 1:45 pm.
- 3) Steering Committee, 2:00 pm until 3:30 pm.

**Date: December 5, 2019.**

Location: Waterbury VR, HC 2 South 280 State Drive, Waterbury, VT 05671, Conference Room Ash.

- 1) Performance Review Committee, 10:00 am until 12:00 pm.
- 2) LUNCH provided, 12:00 pm until 12:30 pm.
- 3) Full SRC, 12:30 pm until 3:30 pm.

## FINAL 2019 v3

### SRC Meeting Schedule

**\*All meetings, unless otherwise indicated, are held on a Thursday.  
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## SRC COMMITTEE STRUCTURE

### **Advocacy, Outreach, & Education Committee (AOE):**

This committee plans and recommends to the full SRC activities to be undertaken in the name of the SRC that:

- advocate for issues that affect the mission of the Division of Vocational Rehabilitation (DVR) and the people that DVR serves; and
- educate the general public and specific audiences about vocational rehabilitation and VR issues.

Any activities proposed or planned by the committee will be subject to review and approval by the full SRC before they are implemented. (The Advocacy, Outreach & Education Committee meets in the afternoon of the first Thursday of January, March, May, September and November, immediately preceding the Steering Committee meeting.)

### **Performance Review Committee:**

This committee monitors and analyzes how well the Division of Vocational Rehabilitation (DVR) is serving its customers. It gives input to the full SRC regarding the development of measures of performance (including the Needs Assessment survey and customer satisfaction and employer satisfaction surveys), reviews available statistical data and measures of performance, and makes recommendations to the full SRC regarding the content of the State Plan. (The Performance Review Committee meets in the morning of the first Thursday of February, April, June, and December.)

### **Policy & Procedures Committee:**

This committee systematically reviews and comments on all of the policies and spending guidelines that guide Division of Vocational Rehabilitation (DVR) personnel in their work. It also periodically reviews the SRC bylaws. (The Policy & Procedures Committee meets in the morning of the first Thursday of January, March, May, September and November.)

### **Steering Committee:**

The Steering Committee oversees the function of the SRC. The committee plans the Council's meetings and acts on its behalf between full Council meetings. (The Steering Committee consists of the SRC chair, SRC co-chair, the chairs of the SRC committees, the DVR Director, and the DVR liaison with the SRC; it meets in the afternoon of the first Thursday of January, March, May, September and November. Other members of the Council, though not members of the Steering Committee, are welcome to attend its meetings.)

For Directions to Waterbury VR go to: [http://ddsd.vermont.gov/contact\\_us/directions](http://ddsd.vermont.gov/contact_us/directions)

### **Questions?**

*Please contact:*

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