

**Approved Minutes**  
SRC STEERING COMMITTEE  
Thursday, November 10, 2022  
11:00 PM – 12:30 PM  
Virtual Meeting

**Meeting called by:**

Asher Edelson called the meeting to order at 11:35 AM

**Members Present:**

- Asher Edelson, SRC Chair
- Gina D'Ambrosio, Asst SRC Chair
- Diane Dalmasse, Director, Division of Vocational Rehabilitation
- Nick Caputo, PR Committee Chair
- Cari Kelley, AOE Chair
- Sherrie Brunelle, P & P Committee Chair

**Members Absent:**

**SRC Liaison:**

- Amanda Arnold
- James Smith

**SRC Coordinator:**

- Janice Leonard

**Speakers or Presenters:**

None

**Guests:**

**Interpreters:**

None

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**1) Introductions** (Asher Edelson)

**Discussion:**

The group agreed that we all know each other and skipped the introductions.

**Conclusions:**

Thanks to everyone!

**Action Items, Person Responsible, Deadline:**

None

**2) Approval of Agenda (Asher Edelson)**

**Discussion:**

Asher asked for any proposed additions or changes to the agenda. Nick moved to approve the agenda as presented, seconded. No further discussion. Approved via vote of 5-0-0

**Conclusions:**

Motion passes: today's agenda accepted.

**Action Items, Person Responsible, Deadline:**

Finalize agenda and upload to SRC Website, Janice Leonard, 11/30/22

**3) Open for Public Comment (Asher Edelson)**

**Discussion:**

No members of the public were present

**Conclusions:**

n/a

**Action Items, Person Responsible, Deadline:**

None

**4) Approval of Prior Meeting Minutes (Asher Edelson)**

**Discussion:**

Asher asked for any proposed changes or amendments to the minutes from September 8, 2022.

Cari moved to approve the minutes and it was seconded. No discussion. Approved via vote of 5-0-0

**Conclusions:**

September 8, 2022, minutes were approved

**Action Items, Person Responsible, Deadline:**

Upload approved minutes to SRC website, Janice Leonard, **11/30/22**

**5) Annual Retreat, October 13, 2022.**

### **Discussion:**

- It was agreed that the retreat went well. We met the goals of the meeting.
- Next year have it in person?
- Reviewed the agenda
- Loved the Getting to Know You questions at the beginning. It could have been more. If in person, this happens more naturally.
- Meet South next year, in Rutland/ Killington for next year?
- Goals were met?
- Format works well, the questions will be repetitive for members continuing from year to year.
- Keep format, change questions?
- Enthusiasm may have been less. This may be due to the virtual format.
- Support: location more central, virtual as an option.

### **Conclusions:**

Thanks to everyone!

### **Action Items, Person Responsible, Deadline:**

None

## **6) Coordinator's Report**

- Abby Rhim for state workforce board
- Rocko for VR Counselor
- Multiple VR Counselors input is appreciated. Different regions?
- Diane will do a soft pass connect for Abby to Asher & I.
- Janice can shadow someone at HireAbility
- Do a shop for services? Known but learned. Bring to Full SRC?

## **7) Other Business and Agenda Setting for next meeting (Group)**

### **Discussion:**

- **Vision and Mission Statement**, do we have one and should we create one.
  - Janice to verify none exist
  - Janice brings samples to next meeting
  - Bring to full SRC for discussion
- **This may be the vision/mission for SRC.** Vermont's State Rehabilitation Council (SRC) advocates for consumer-directed and effective vocational services and for the creation of resources and services that will result in equal opportunities for Vermonters with disabilities.

- Look at HireAbility's Vision/ Mission statement.

- Our Mission

The mission of HireAbility Vermont is to help Vermonters with disabilities prepare for, obtain, and maintain meaningful careers and to help employers recruit, train, retain and promote employees with disabilities.

- Our Vision

Our customers will always be the first priority for our staff and community partners. We are ensuring that they will have the opportunity to support themselves and their families in a career pathway of their choice.

All HireAbility Vermont staff will be valued and empowered.

- HireAbility Vermont has the resources to meet the needs of all Vermonters with disabilities and employers who seek our services.
  - For this year, write as last year. For the future will review.
- Annual Report: goes to the Governor's office then RSA

### **Conclusions:**

#### **Action Items, Person Responsible, Deadline:**

Upload draft agenda to the SRC website, **Janice Leonard, 1/2/2023**

- Review Bylaws / vision mission Steering then full meeting then
- PR Nick & Amanda meet about needs assessment then bring to steering for communication.
- Rapid Rehousing initiative speak to **full SRC** about this that we've been pulled into. Rehouse hotel homeless by March 30. Interagency Teams, Creating 12-15 teams
- Full SRC: SRC Goals
- Betsy come to AOE for a presentation to full SRC to discuss benefits
  - James to f/u w/ Betsy.
- Legislators to speak to full SRC. In a few months,? Purpose ie if funding, need that person, person with disabilities, etc. Need clear purpose and find out who are on the various committees. There is the legislative breakfast. HireAbility can't go, but the SRC can. Wait until committee memberships are decided, time to get the new people settle in. Head of Transportation Committee? Bennington Rep.

- Educating Legislators- HA works on this. There is great benefit to working with select legislators. This has been successful.

**11) Adjournment** (Asher Edelson)

Sherri moved to adjourn, it was seconded, and it was unanimously approved. Asher called the meeting adjourned at 12:40 pm.

**Meeting Action Items, Person Responsible and Deadlines:**

- Finalize agenda and upload to SRC Website, **Janice Leonard, 11/30/22**
- Draft minutes for this meeting, upload to SRC website, and email link to Committee members, **Janice Leonard, 11/30/22**
- Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 11/30/22**