

**Approved Minutes**  
**VERMONT STATE REHABILITATION COUNCIL (VTSRC)**

Thursday February 1, 2024, 1:00PM – 3:30PM  
Virtual Meeting

**Meeting called by:**

Chair, Cari Kelley, called the meeting to order at 1:00 p.m.

**Members Present:**

|                            |                             |
|----------------------------|-----------------------------|
| Angela Allard              | Cari Kelley                 |
| Andrea Bacchi              | Abby Levinsohn              |
| Courtney Blasius           | Bill Meirs                  |
| Sherrie Brunelle           | Brandy Reynolds, Non-Voting |
| Nick Caputo                | Nancy Richards              |
| Diane Dalmasse, Non-Voting | Tara Shatney, Non-Voting    |
| Gina D'Ambrosio            | Laura Siegel                |
| Laura Flint                | Emily Wagner                |
| Helena Kehne               |                             |

**Members Absent:**

- Ana Russo, excused
- Jacqueling Kelley, excused
- Amanda Wheeler, excused

**SRC Liaison:**

- Amanda Arnold
- James Smith

**SRC Coordinator:**

- Janice Leonard

**Interpreters:**

- Mareike Larsen
- Bobbi Gravier

**Speakers or Presenters:**

- Arlene Clokey
- Maria Burt

**Guests:**

**1) Introductions** (Cari Kelley, Chair)

**Discussion:**

Those in attendance introduced themselves.

Welcome to all new Board Members, we are so pleased to have you working with us.

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

None

**2) Approval of Agenda** (Cari Kelley)

**Discussion:**

Cari asked for any proposed additions or changes to the agenda. Andrea moved to accept the agenda and Sherrie seconded. No further discussion. All approved. Vote unanimous 14-0-0.

**Conclusions:**

Motion passes: today's agenda accepted

**Action Items, Person Responsible, Deadline:**

- Upload approved agenda to SRC website, **Janice Leonard, 2/30/2024.**

**3) Open for Public Comment** (Cari Kelley)

**Discussion:**

There was no public comment given.

**Conclusions:**

n/a

**Action Items, Person Responsible, Deadline:**

None

**4) Approval of Minutes for December 7, 2023** (Cari Kelley)

**Discussion:**

Cari asked for any proposed changes or amendments to the December 7, 2023, minutes. There were none. Nick moved to approve the minutes and Courtney seconded. No discussion. All approved. Vote unanimous 14-0-0

**Conclusions:**

Minutes from December 7, 2023, were approved

**Action Items, Person Responsible, Deadline:**

- Upload approved minutes to SRC website, **Janice Leonard, 2/30/2024.**

**5) Consent Agenda** (Cari Kelley)

**Discussion:**

Cari asked for any proposed changes or amendments to the following consent agenda items:

- AOE Committee
- Performance Review Committee
- Policy & Procedures Committee
- Steering Committee

Helena moved to approve, and it was seconded by Nick. No further discussion. Vote unanimous 14-0-0.

**Conclusions:**

Consent agenda items approved

**Action Items, Person Responsible, Deadline:**

- Upload to SRC website, **Janice Leonard, 2/30/2024.**

**6) Committee Chair Updates** (Cari Kelley)

**Discussion:**

**A. Advocacy, Outreach, & Education Committee**

**B. Policies & Procedures Committee**

**C. Performance Review Committee**

**D. Steering Committee**

**Conclusions:**

Thank you to the committee chairs for the updates!

**Action Items, Person Responsible, Deadline:**

n/a

**7) Election of SRC Chair and Vice Chair**

**Discussion:**

Nominations for Chair and Vice Chair were taken:

VICE CHAIR:

- Andrea Bacchi self nominated, Helena seconded  
Vote was unanimous 13-0-0

CHAIR:

- Sherrie nominated Cari Kelley for Chair  
Vote was unanimous 13-0-0.

**Conclusions:**

Cari will continue as Chair of the SRC and Andrea Bacchi is the new Vice Chair.

**Action Items, Person Responsible, Deadline:**

None

**8) Director's Report** (Diane Dalmasse)

**Discussion:**

Diane shared her report. See the attached for details.

**Conclusions:**

Thank you, Diane, for the update!

**Action Items, Person Responsible, Deadline:**

n/a

**9) Presentation: Rebuilding Together**

**Discussion:**

Rebuilding Together Greater Burlington is a local Vermont Chapter of the Rebuilding Together organization. We assist families in Chittenden County, Vermont. Rebuilding Together is located in cities and towns in all 50 states. Rebuilding Together Greater Burlington was organized in 1995 and received its incorporation approval from the State of Vermont in February 1996. Our local chapter is governed by an all-volunteer Board of Directors comprised of business and not-for-profit leaders who share a common concern for the living conditions of our neighbors.

**Our Mission:** Repairing homes, revitalizing communities, rebuilding lives.

**Our Vision:** Safe homes and communities for everyone.

Phone: (802) 860-9200

Email: [rebuildingtogethergb@gmail.com](mailto:rebuildingtogethergb@gmail.com)

South Burlington, VT 05407-9426

**Eligibility requirements include:**

- Applicant must own a home in Chittenden County, Vermont.
- Applicant must own and live in the property where work will be done.
- Applicants must be able to produce their mortgage payment book, deed, or other documents showing ownership, if requested.
- The property is not subject to any pending foreclosure actions or actions to enforce liens.
- Persons residing in your home or visiting on the workday who are physically able will work alongside the volunteers.

**Ineligible home include:**

- Properties located outside Chittenden County, Vermont
- Rental properties
- Household income above federal poverty guidelines

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

None

**10) HA Regional Manager Updates (Maria Burt, Rutland/Bennington)**

**Discussion:**

- Teaming and Progressive Employment
- Developed Regional Apprenticeship Plan, how can we get more participants and opportunities.
- HA is involved in the Workforce in Education Committee in the region
- A Financial Reality Fair was held at Mount Anthony.
- Had a collaborative event with partner agencies to improve services.
- Caseload Review Meeting, Account Manager, BM, HA Counselor, others are held monthly.
- Maria presented a couple of great case studies

**Conclusions:**

Thank you for the updates Maria!

**Action Items, Person Responsible, Deadline:**

None

**11) Year of the Credential**

**Discussion:**

HA is designating 2024 “the Year of the Credential”. This will identify overlapping efforts to increase the number of participants working toward credentialing.

See the PowerPoint for full information

**Conclusions:****Action Items, Person Responsible, Deadline:**

None

**12) Other Business** (Cari Kelley)**A. Agenda Setting for April 4, 2024, meeting**

- At next full SRC have Sherrie, Jaime and James present, before conference, on Self Employment.
- Opioid Project
- Common Performance Measures by Amanda.
- Have Betsy (or Liz) to present Works 2.0 to the full SRC.
- Confusion about rebranding, HA, VR. This is presenting problems. We need to know what specifically the problem is and from who’s perspective. James doesn’t think we’re ready for the Full SRC. The Fed’s are fine. Let’s bring it to the Steering Committee.

**Conclusions:****Action Items, Person Responsible, Deadline:**

Upload draft Agenda to the SRC website, **Janice Leonard, 2/30/24.**

**13) Round Table** (Group)**Discussion:**

Good meeting, great information sharing.

**Conclusions:****Action Items, Person Responsible, Deadline:****14) Adjournment** (Cari Kelley)

-Cari called the meeting adjourned at 3:21 p.m.

## Meeting Action Items, Person Responsible and Deadlines:

- Finalize agenda and upload to SRC Website, **Janice Leonard, 2/30/24.**
- Draft minutes for this meeting, send to Committee Chair for comment then upload to SRC website, **Janice Leonard, 2/30/24.**
- Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 2/30/24.**
- At the next full SRC, have Sherrie, Jaime and James present, before conference, on self-employment.
- Have Betsy (or Liz) to present Works 2.0 to the full SRC.
- Confusion about rebranding, HA, VR to Steering Committee