

**Draft Minutes**  
**State Rehabilitation Council**  
**PERFORMANCE REVIEW COMMITTEE**

Thursday, June 1, 2023 - 10:00 AM – 11:30 AM  
Virtual Meeting

**Meeting called by:**

Nick Caputo, Committee Chair, called the meeting to order at 10:05 a.m.

**Members Present:**

- Robin Ingenthron
- Nick Caputo
- Gina D'Ambrosio
- Laura Flint
- Marlena Hughes

**Members Absent:**

- Bill Meirs

**SRC Liaison:**

- Amanda Arnold

**SRC Coordinator:**

- Amanda Arnold, for Janice Leonard

**Speakers or Presenters:**

- n/a

**Guests:**

None

**Interpreters:**

None

**1) Introductions** (Nick Caputo)

**Discussion:**

There weren't any new members or visitors, introductions not needed.

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

None

## **2) Approval of Agenda (Nick Caputo)**

### **Discussion:**

Nick asked for any proposed additions or changes to the agenda. There were none. Marlana moved to accept the agenda and it was seconded by Laura. No further discussion. All approved. Vote unanimous 4-0-0.

### **Conclusions:**

Motion passes: today's agenda accepted Approved

### **Action Items, Person Responsible, Deadline:**

Finalize agenda and upload to SRC website, Janice Leonard, **6/30/2023**.

## **3) Open for Public Comment (Nick Caputo)**

### **Discussion:**

No one from the public was present

### **Conclusions:**

n/a

### **Action Items, Person Responsible, Deadline:**

None

## **4) Approval of Prior Meeting Minutes, April 6, 2023 (Nick Caputo)**

### **Discussion:**

Nick asked for any proposed changes or amendments to the minutes. Gina moved to approve the minutes and it was seconded by Marlana. No discussion. All approved. Vote unanimous 4-0-0.

### **Conclusions:**

April 6, 2023, minutes were approved

### **Action Items, Person Responsible, Deadline:**

Upload approved minutes to SRC website, Janice Leonard, **6/30/2023**.

## **5) Needs Assessment: Part 4 Youth and Students with Disabilities (Amanda Arnold)**

**Discussion:** Amanda reviewed the PowerPoint that gives an overview of the current needs assessment data.

### **Conclusions:**

### **Action Items, Person Responsible, Deadline:**

**7) Other Business** (Nick Caputo)

**a. Agenda Setting for October 12, 2023**

**Discussion:**

**Needs assessment**

**Conclusions:**

No other business

**Action Items, Person Responsible, Deadline:**

Upload draft agenda to the SRC website, **Janice Leonard, 6/30/2023**

**8) Adjournment** (Nick Caputo)

Robin moved to adjourn, and it was seconded by Laura. The meeting adjourned at 11:25 a.m.

**Meeting Action Items, Person Responsible and Deadlines:**

- Finalize agenda and upload to SRC Website, **Janice Leonard, 6/30/23.**
- Draft minutes for this meeting, send to Committee Chair for review and upload to SRC website, **Janice Leonard, 6/30/23**
- Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 6/30/23.**