

**Draft Minutes**  
**Vermont State Rehabilitation Council**  
**SRC STEERING COMMITTEE**

Thursday, November 9, 2023  
11:30 PM – 1:00 PM  
Virtual Meeting

**Meeting called by:**

Cari Kelley called the meeting to order at 11:35 AM

**Members Present:**

- Courtney Blasius, AOE Chair
- Sherrie Brunelle, P & P Committee Chair
- Nick Caputo, PR Committee Chair
- Diane Dalmasse, Director, Division of Vocational Rehabilitation
- Cari Kelly, SRC Chair

**Members Absent:**

**SRC Liaison:**

- Diane Dalmasse
- Amanda Arnold

**SRC Coordinator:**

- Janice Leonard

**Speakers or Presenters:**

None

**Guests:**

**Interpreters:**

None

**4/8/24 3:00 in the afternoon for solar eclipse, St. Albans prime viewing.**

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**1) Introductions** (Cari Kelley)

**Discussion:**

There weren't any new members or visitors, introductions not needed.

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

None

**2) Approval of Agenda** (Cari Kelley)

**Discussion:**

Cari asked for any proposed additions or changes to the agenda.

**Sherrie** moved to approve the agenda as presented, seconded by Nick. No further discussion. Approved via vote of **4-0-0**

**Conclusions:**

Motion passes: today's agenda accepted.

**Action Items, Person Responsible, Deadline:**

Finalize agenda and upload to SRC Website, **Janice Leonard, 11/30/23**

**3) Open for Public Comment** (Cari Kelley)

**Discussion:**

No members of the public were present.

**Conclusions:**

n/a

**Action Items, Person Responsible, Deadline:**

None

**4) Approval of Meeting Minutes** (Cari Kelley)

**a. August 10, 2023 Special Meeting**

**b. September 14, 2023**

**Discussion:**

Cari asked for any proposed changes or amendments to the minutes from -

- **August 10, 2023**

**Nick** moved to approve the minutes and it was seconded by **Courtney**

**Approved with a vote of 3-0-1**

- **September 14, 2023**

**Sherrie** moved to approve the minutes and it was seconded by Nick. No discussion. Approved via vote of **4-0-0.**

**Conclusions:**

August 10, 2023 and September 14, 2023, minutes were approved

**Action Items, Person Responsible, Deadline:**

Upload approved minutes to SRC website, **Janice Leonard, 11/30/2023**

**Committees' Identified Priorities and Strategies** (Cari Kelley)**1. PRC: Consumer Employer Satisfaction Survey**

- a. Major Findings Needs Assessment – Full SRC
- b. Questions for the Needs Assessment – December Meeting
- c. State Plan
- d. Persistent and Chronic Illness & Opioid Pilot (after March)
- e. How are we doing Nationally w/ Common Performance Measures
- f. Unmet Needs / MH especially

**2. Policy & Procedures**

- a. Transportation to update the spending guidelines
- b. Separate the rehab technology policy chapter into two separate chapters. One for home modifications and one for assistive technology
- c. Review and revise any chapter from 2009 or older
- d. The family services chapter is currently under review
- e. How do we create an environment for meaningful input without crushing great ideas we can't move forward with because of state or federal regulations?
  - o Review the policy as it stands as a committee first and share initial thoughts. Then James and Sherri draft the revisions based on feedback, regulations, and trends from the field. Lastly, the committee reviews the draft together and shares final input before finalizing
  - o Is there a way we can use data to impact what policies the P&P committee prioritizes? For example, how many HireAbility participants receive financial support related to transportation?

**3. AOE**

- a. Promote access for students and adults to educations and training that leads to credentials and higher wage jobs (dual enrollment in schools and CTOs for adults).
- b. Market Pathways to Partners grant to improve transition services for youth. Bring together 12 non-profits.
- c. Educate Vermonters, policy makers, etc. on Our Time is Now Time report re: people with chronic health conditions.

As Time allows:

- d. Advocacy for rural transportation solutions.
- e. Educate on the value of remote work and asynchronous training for people with disabilities to allow maximum flexibility for work and training.

- f. Educate Vermonters on Long Covid. (May be too soon, Kate LaRose come to speak with us?)

**8) Elections**

**Discussion:**

**Conclusions:**

Thanks to everyone!

**Action Items, Person Responsible, Deadline:**

None

**8) Coordinator Report** (Janice Leonard)

**9) Agenda Setting for Next Full SRC, December 7, 2023** (Group)

**Discussion:**

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

Upload draft agenda to the SRC website, **Janice Leonard, 11/30/2023**

**10) Agenda Setting for Next Steering Committee, 1/11/23**

**Discussion:**

**Conclusions:**

**Action Items, Person Responsible, Deadline:**

Upload draft agenda to the SRC website, **Janice Leonard, 11/30/2023**

**10) Other Business** (Cari Kelley)

**Conclusions:**

See above

**Action Items, Person Responsible, Deadline:**

**11) Adjournment** (Cari Kelley)

**Courtney moved to** adjourn, it was seconded by Nick, approved.  
Cari called the meeting adjourned at **12:58pm.**

### **Meeting Action Items, Person Responsible and Deadlines:**

- Finalize agenda and upload to SRC Website, **Janice Leonard, 9/30/23**
- Draft minutes for this meeting, send to Committee Chair for comment then upload to SRC website, **Janice Leonard, 11/30/23**.
- Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 9/30/23**