

Draft Minutes
Vermont State Rehabilitation Council
SRC STEERING COMMITTEE

Thursday, September 12, 2024
11:30 PM – 1:00 PM
Virtual Meeting

Meeting called by:

Cari Kelley called the meeting to order at 11:31 AM

Members Present:

- Courtney Blasius, AOE Chair
- Andrea Bacchi, Vice Chair
- Sherrie Brunelle, P & P Committee Chair
- Diane Dalmasse, HA Director
- Cari Kelly, SRC Chair

Members Absent:

- Nick Caputo, PR Committee Chair, excused

SRC Liaison:

- Amanda Arnold
- James Smith

SRC Coordinator:

- Janice Leonard

Speakers or Presenters:

None

Guests:

Interpreters:

None

1) Introductions (Cari Kelley)

Discussion:

There weren't any new members or visitors, introductions not needed.

Conclusions:

Action Items, Person Responsible, Deadline:

None

2) Approval of Agenda (Cari Kelley)

Discussion:

Cari asked for any proposed additions or changes to the agenda. Sherrie moved to approve the agenda as presented it was seconded by Courtney. No further discussion. Approved by a vote of 4-0-0

Conclusions:

Motion passes: today's agenda accepted.

Action Items, Person Responsible, Deadline:

Finalize agenda and upload to SRC Website, **Janice Leonard, 9/30/24**

3) Open for Public Comment (Cari Kelley)

Discussion:

No members of the public were present.

Conclusions:

n/a

Action Items, Person Responsible, Deadline:

None

4) Approval of Prior Meeting Minutes (Cari Kelley)

Discussion:

Cari asked for any proposed changes or amendments to the minutes from March 14, 2024. There were none. Andrea moved to approve the minutes, and it was seconded by Sherrie. No discussion. Approved via vote of 4-0-0

Conclusions:

Minutes were approved

Action Items, Person Responsible, Deadline:

Upload approved minutes to SRC website, **Janice Leonard, 9/30/2024**

7) Agenda Setting for Next Full SRC, Annual Meeting October 10, 2024
(Group)

Discussion:

See draft agenda

Discussion:

Conclusions:

Thanks to everyone!

Action Items, Person Responsible, Deadline:

Upload draft agenda to the SRC website, **Janice Leonard, 9/30/2024**

8) Coordinator Report (Janice Leonard)

10) Agenda Setting for Next Steering Committee, September 2, 2024

(Group)

Discussion:

Conclusions:

Action Items, Person Responsible, Deadline:

Upload draft agenda to the SRC website, **Janice Leonard, 9/30/2024**

10) Other Business (Cari Kelley)

Conclusions:

See above.

Action Items, Person Responsible, Deadline:

11) Adjournment (Cari Kelley)

Cari called the meeting adjourned at 12:58pm.

Meeting Action Items, Person Responsible and Deadlines:

- Finalize agenda and upload to SRC Website, **Janice Leonard, 9/30/24**
- Draft minutes for this meeting, send to Committee Chair for comment then upload to SRC website, **Janice Leonard, 9/30/24**
 - Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 9/30/24**