

Draft Minutes
Vermont State Rehabilitation Council
SRC STEERING COMMITTEE

Thursday, September 14, 2023
11:00 PM – 12:30 PM
Virtual Meeting

Meeting called by:

Cari Kelley called the meeting to order at 11:36 AM

Members Present:

- Courtney Blasius, AOE Chair
- Sherrie Brunelle, P & P Committee Chair
- Nick Caputo, PR Committee Chair
- Diane Dalmasse, Director, Division of Vocational Rehabilitation
- Asher Edelson, Asst SRC Chair
- Cari Kelly, SRC Chair

Members Absent:

SRC Liaison:

- Diane Dalmasse

SRC Coordinator:

- Janice Leonard

Speakers or Presenters:

None

Guests:

Interpreters:

None

1) Introductions (Cari Kelley)

Discussion:

There weren't any new members or visitors, introductions not needed.

Conclusions:

Action Items, Person Responsible, Deadline:

None

2) Approval of Agenda (Cari Kelley)

Discussion:

Cari asked for any proposed additions or changes to the agenda. Nick moved to approve the agenda as presented Sherrie seconded. No further discussion. Approved via vote of 5-0-0

Conclusions:

Motion passes: today's agenda accepted.

Action Items, Person Responsible, Deadline:

Finalize agenda and upload to SRC Website, **Janice Leonard, 9/30/23**

3) Open for Public Comment (Cari Kelley)

Discussion:

No members of the public were present.

Conclusions:

n/a

Action Items, Person Responsible, Deadline:

None

4) Approval of Meeting Minutes for May 11, 2023 (Cari Kelley)

Discussion:

Cari asked for any proposed changes or amendments to the minutes from May 11, 2023.

Asher moved to approve the minutes and it was seconded by Sherrie. No discussion. Approved via vote of 5-0-0

Conclusions:

May 11, 2023, minutes were approved

Action Items, Person Responsible, Deadline:

Upload approved minutes to SRC website, **Janice Leonard, 9/30/2023**

7) Chair Preparation for Annual Meeting Report (Cari Kelley)

Discussion:

Every chair will be present at the Annual Meeting. Chairs will do a verbal report-out for what has been done in the past year by your committee. Bullet Point summary.

Conclusions:

Thanks to everyone!

Action Items, Person Responsible, Deadline:

None

8) Coordinator Report (Janice Leonard)

- Education & Trainer Provider: VTC, CCV, etc. Emily Wagner from CCV? James will reach out to Emily.
- Add someone from Corrections, a past client? James reach out to liaison counselors.
- State Workforce Development Board – Diane will ask Amanda Wheeler
- VR Counselor(s) Courtney out of Burlington and/or Brandi Reynolds, Susan Mecknik, James & Diane.
- Cari’s daughter is interested in joining. Disabled and youth.
- Business Industry: Nat Piper
- Abby Levinsohn, Community Rehab & Disabled
- D’Ambrosio, not CRP, move CCV Person to that

9) Agenda Setting for Next Full SRC, October 12, 2023 (Group)

Discussion: See page 2 of agenda. See Retreat Agenda for decisions.

Conclusions:

Action Items, Person Responsible, Deadline:

Upload draft agenda to the SRC website, **Janice Leonard 9/30/2023**

10) Other Business (Cari Kelley)

Discussions:

a. Status of By Laws Revision (Sherrie)

b. Beth Stern from Sen Sanders Office

a. Beth Stern from Sen Sanders office willing to attend Dec meeting – Full or AOE and what topics

- Washington update

- Share information and updates for the coming year for the Committee of Health Education Labor & Pensions (Invite Asher)

c. Agenda Setting for Next Steering Committee, November 9, 2023

***Take aways from each committee & strategies around those**

*Standing update on membership

*Beth Stern

Conclusions:

See above

Action Items, Person Responsible, Deadline:

Upload draft agenda to the SRC website, **Janice Leonard, 9/30/2023**

11) Adjournment (Cari Kelley)

Sherrie moved to adjourn, it was seconded by Asher, approved. Cari called the meeting adjourned at 12:58pm.

Meeting Action Items, Person Responsible and Deadlines:

- Finalize agenda and upload to SRC Website, **Janice Leonard, 9/30/23**
- Draft minutes for this meeting, send to Committee Chair for comment then upload to SRC website, **Janice Leonard, 9/30/23**
- Finalize approved minutes for last meeting and upload to SRC website **Janice Leonard, 9/30/23**